

AGENDA  
 JEFFERSON COUNTY DRAINAGE BOARD  
 Videoconference (see below) -or-  
 Jefferson County Building  
 Room C1021, 31 South Center Avenue  
 Jefferson, WI 53549  
 November 10, 2025, at 9:30 a.m

1. Call to order
2. Roll call
3. Approval of agenda
4. Certification of compliance with open meetings law
5. Approval of minutes
6. Correspondence
7. Citizens present and/or comments
8. Report of the Drains
  - a. **Comments from guests**
  - b. **Drains 15 MAIN, A,B,C & D**
    - Update: Status of DOT assessment notification: Letter & assessments from Attorney Griggs
    - Field inspection on November 11, 2025
  - c. **Drain 16**
    - Status report on work progress
    - Property bypass due to Federal shutdown
  - d. Report of state Drain Board Association meeting
  - e. **Drain Agenda Additions**
9. Finance Report
10. Previous agenda items needing further discussion
  - a. Problem with old culvert
  - b. Plat books available 2025
11. Any other business as allowed by law
12. Approval of invoices
13. Date for next meeting
14. Motion to adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for Attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Videoconference Info:  
**Microsoft Teams**  
[Join the meeting now](#)  
 Meeting ID: 212 882 573 528 0  
 Passcode: ZU9Ta9Q8

UNAPPROVED  
**JEFFERSON COUNTY FARM DRAINAGE BOARD**  
**MONTHLY BOARD MEETING**  
 Jefferson County Building  
 Room C1021, 311 South Center Avenue  
 Jefferson, WI 53549  
 October 13, 2025  
 9:30 a.m.

1. CALL TO ORDER was made by David Hughes at 9:35 a.m.
2. ROLL CALL: Board Members Present – Chairman Hughes and Secretary Magnoni
3. APPROVAL OF AGENDA: Chairman Hughes made a motion to approve the agenda. Secretary Magnoni seconded the motion and carried.
4. CERTIFICATION OF COMPLIANCE: Agenda posted on County website
5. APPROVAL OF MINUTES: Chairman Hughes made a motion to approve the minutes of the September 8, 2025 monthly Drain Board meeting. Motion seconded by Secretary Magnoni and passed.
6. CORRESPONDENCE: Drain 16 (attached to minutes), DATCP, Hughes
7. CITIZENS PRESENT: Bruce Degner, Tracy Saxby, Matt Zangl, and Cyndi Pitzner
8. REPORT OF THE DRAINS:

**A. Comments from Guests-None**

**B. DRAINS 15 MAIN, A, B, C, AND D**

- The Drain Board discussed the landowner notifications for assessments which had not been sent by Attorney Griggs' office. The concern of the Drain Board and Jefferson County Treasurer is that there is not enough time left for payments to be made in 2025. This condition will result in funds not being available until 2026, which will delay the maintenance which is needed.
- Secretary Magnoni and Matt Zangl reported on the meeting held September 22, 2025, with the DNR regarding maintenance work on these drains.
- Secretary Magnoni reported he is working to set up inspection dates (possibly afternoon on November 10 or all day on November 11). DNR, FSA, Jaeckel Brothers, Drain Board 2.

**C. DRAIN 16**

Secretary Magnoni reported that the Jaeckel Brothers bid and the approval of that bid by Badger Solar were attached to the agenda. Chairman Hughes reported that due to the Federal Government shutdown, Mark Steinfest of FSA was not able to get access papers delivered to landowner, Brad Rowske. Secretary Magnoni will notify Jaeckel Brothers to by-pass this property until access papers have been delivered.

**D. DRAIN 30**

Secretary Magnoni reported that a copies of all letters and assessments were being attached to the minute file. The Board directed that the letters be given to Tracey Saxby to record in the Drain 30 permanent file. This was done immediately after the Drain Board meeting. The fund balance indicated that two landowners have paid their assessment to the County Treasurer.

### **E. DRAIN 36**

-Matt Zangl has been investigating the DOT bill received by the Drain Board, which appeared incorrect. He reported that the bill was sent in error and was not associated with costs of the Drain 36 culvert installation.

-The Drain Board discussed the DOT positioning of the adjoining culvert to a lower level. No additional work has been done to correct this problem.

### **F. DRAIN AGENDA ADDITIONS - None**

### **9. FINANCE REPORT-**

Matt Zangl distributed the Jefferson County October 6, 2025, financial report for the current period. The Board received the report without additional comment.

### **10. PREVIOUS AGENDA ITEMS NEEDING FURTHER DISCUSSION- None**

### **11. OTHER BUSINESS AS ALLOWED BY LAW**

Reminder of State Drain Board meeting in Portage on November 3<sup>rd</sup>.

### **12. APPROVAL OF INVOICES:**

The Drain Board approved the following invoices for payment:

- |                       |          |
|-----------------------|----------|
| a. Wisconsin Electric | Drain 36 |
| b. Jaeckel Brothers   | Drain 41 |

Detail of invoices paid can be reviewed in the County Finance Office, 311 South Center Avenue, Jefferson, WI

### **13. DATE FOR NEXT MEETING**

The next meeting of the Drain Board will be on Monday, November 10, 2025, at the County Building, Room C1021, 311 South Center Avenue, Jefferson, WI 53549, beginning at 9:30 a.m. This **will not be** a TEAM meeting.

### **14. MOTION TO ADJOURN**

With no further business before the Drain Board, the meeting was adjourned at 10:34 a.m. Motion made to adjourn by Chairman Hughes and seconded by Secretary Magnoni. Passed.

Respectfully submitted for the meeting of October 13, 2025  
Peter Magnoni, Secretary, Jefferson County Farm Drainage Board